

Keaton Asbach

New Port Richey, FL ● (815) 900-1941 ● keatonmasbach@gmail.com ● [LinkedIn](#)

EDUCATION

Texas A&M University, College Station, TX

Bachelor of Science in Applied Mathematics with a Cryptography Emphasis

PROFESSIONAL SUMMARY

Analytical Applied Mathematics graduate with strong experience in data analysis, documentation, and stakeholder communication. Skilled at organizing complex information, coordinating tasks across teams, and ensuring objectives are completed on schedule. Recognized for structured problem solving, attention to detail, and proactive collaboration, skills which are well suited for project coordination and finance operations environments.

WORK EXPERIENCE

Kemp Law Group, Trinity, FL

July 2025 – March 2026

Front Desk Receptionist

- Managed an average of 30 incoming phone calls per day in a courteous and efficient manner
- Processed and tracked 100+ incoming and outgoing documents daily with intense accuracy and attention to detail
- Maintained organized digital documentation and records for operational efficiency

Spartan Tutoring, College Station, TX

Oct 2023 – May 2025

Texas A&M Math Learning Center, College Station, TX

Jan 2022 – May 2023

Tutor

- Led structured tutoring sessions for multiple students simultaneously, requiring strong organization and communication
- Developed short term improvement plans aligned to exam timelines (typically 3 weeks)
- Clarify and achieve understanding with students through specific, difficult math problems and assignments
- Built long term relationships with students through progress tracking and goal alignment
- Achieved 33% student retention and multiple long time returning students

TECHNICAL SKILLS

- Microsoft Excel, Word, PowerPoint
- Python, C++, R, LaTeX
- Data Analysis
- Documentation & Workflow Organization

VOLUNTEER & EXTRACURRICULAR

- Texas A&M University Math/Stat Fair Volunteer February 2024, February 2022
- Texas A&M University Physics Festival Volunteer March 2023
- Texas A&M University Esports Game Coordinator Aug 2023 – May 2025